

# Portofino Springs Community Development District

## Special Meeting Agenda

Seat 4: Kyle Castillo – (C.)	
Seat 1: David Westbrook – (V.C.)	
Seat 2: Open Seat	
Seat 5: Open Seat	
Seat 3: Open Seat	

Friday  
August 16, 2024  
10:45 a.m.

Barraco and Associates, Inc.  
2271 McGregor Blvd., Suite 100, Fort Myers, FL 33901  
Microsoft Teams  
Meeting ID: 273 707 397 663; Passcode: usemwj  
1 872-240-4685; Phone conference ID: 146 751 652#

1. Roll Call
2. Organizational Matters
  - A. Consideration of Appointment of Supervisor(s) to Unexpired Term(s) of Office – Seat #2 (11/2026), Seat #3 (11/2024) and Seat #5 (11/2024)
  - B. Oath of Office for Elected/Newly Appointed Supervisor(s)
  - C. Election of Officer(s)
3. Approval of the Minutes of the April 12, 2024 Meeting
4. Consideration of **Resolution #2024-04** Approving the Proposed Fiscal Year 2025 Budget and Re-Setting the Public Hearing
5. Public Hearing to Adopt the Fiscal Year 2025 Budget
  - A. Motion to Open the Public Hearing
  - B. Public Comment and Discussion
  - C. Consideration of **Resolution #2024-05** Annual Appropriation Resolution
  - D. Consideration of **Resolution #2024-06** Levy of Non Ad Valorem Assessments
  - E. Motion to Close the Public Hearing
6. Consideration of **Resolution #2024-07** Electing Sharyn Henning as Assistant Treasurer
7. Staff Reports
  - A. Attorney – Memorandum – 2024 Legislative Update
  - B. Engineer
  - C. Manager
    - 1) Number of Registered Voters in the District – **268**
    - 2) Consideration of Proposed Fiscal Year 2025 Meeting Schedule
    - 3) Discussion of Financial Disclosure Report from the Commission on Ethics and Reminder to File Annual Form – **everyone has filed**

8. Financial Reports
  - A. Approval of Check Run Summary
  - B. Acceptance of Unaudited Financials
9. Supervisors Requests and Audience Comments
10. Adjournment

***Meetings are open to the public and may be continued to a time, date and place certain. For more information regarding this CDD please visit the website: <http://www.portofinospringscdd.com>***